Chadsgrove School

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Headteacher:
DEB RATTLEY
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9th July 2020

Dear Parent Carer

In view of the Government guidelines that all pupils will return to full time education in September, I felt I should write to you to let you know how we are planning to comply with this, taking into account the safety of our pupils and staff. Pupils are due to return on Wednesday 2nd September.

Curriculum Delivery

- All pupils will be class based with a Class Teacher and a number of Teaching Assistants depending on the number of children in the class and the complexity of their needs. In addition to this, our Physical Team, Curriculum Team and Level 4 Teaching Assistants will also be class based with the exception of Rachel Burton who will be supporting staff to stand children across the school.
- We will be following a recovery curriculum which will centre around Education, Health and Care Plans and supporting the positive mental health of both pupils and staff. Two classes have been split into 3 for the Autumn term in the first instance to support pupils undertaking qualifications, however, work towards these will be delivered in a timely and sensitive manner.
- Government guidelines are that therapists, including private therapists, should be allowed in school. For obvious reasons we would prefer it if you could arrange for private therapists to visit the home to reduce the footfall in school, but we understand if this is not possible. We will allocate a room for private therapists to see your child if necessary.

Operational Plans

- Lunch for all pupils will be in the classroom and staff will collect hot lunches from the kitchen and take to the classrooms. Packed lunches will need to be in a lunch box that can be wiped.
- Drinks bottles/cups can be sent into school.
- Pupils can still bring in their 'Happiness Boxes'/special items in September if they wish, however, these need to be sent in a bag.
- Break times will be staggered so that all pupils will hopefully have time to go outside. During wet weather pupils will be class based.
- Pupils will be required to wear school uniform from September, however, please do not worry if you are struggling to get this, we will fully understand. If PE kit is required, you will be informed of this in advance.

National Teaching School designated by National College for Teaching & Leadership
National Support School designated by National College for Teaching & Leadership
INVESTORS IN PEOPLE
arts mark gold
SSAT Research CharterMark
Working in Partnership with University of Worcester
Chadsgrove TSA Teaching School
Ofsted Outstanding School

- Staff do not have to wear PPE, specifically masks, however, if they wish to do so or consider it necessary, it will be available. Gloves and aprons will be worn for personal care as is always the case.

Health and Safety

- We are significantly reducing the 'footfall' in school to keep children as safe as possible.
- We are working closely with our health colleagues to ensure that staff have the appropriate training to meet the medical needs of our children. There may be exceptional circumstances where training cannot be completed in time which may result in a later start back in September for a small number of children. I understand the challenges that this may bring to families and will do my very best to avoid any late returns to school, however, I hope you will understand the demand on health services at this current time.
- Our building has been fully risk assessed and this has been approved by Worcestershire Children First.

Transport Arrangements – *Please note these are still to be confirmed with transport and the Department for Education)*

Pupils arriving with Parent Carers

All parent carers who bring their child into school will be required to arrive for 9.00am as normal but **collection** will be **3.00pm**.

At 9.00am when the bell rings, children who can transition from the front of school to class may do so independently, however, if you need to escort your child into school please see the following guidelines:

Nursery

You will be required to leave your child at the classroom door and depart through the external door at the end of the corridor. Turn right and walk through the green gates to the front of school.

Lower School (with the exception of 7LS)

You will be required to leave your child at the classroom door and depart using the external door situated by 4LS, or the external door between 3LS and 5LS. Turn right once outside and walk through the green gates back to the front of school.

At 3.00pm children will be escorted by staff to the car park for you to collect.

7LS, 10US and 14US

You will be required to leave your child at the classroom door and depart using one of the external exit doors out of the classrooms, turn right and walk around the building until you reach the green gates to the front of school.

Upper School (with the exception of 10US and 14US)
You will be required to leave your child at the classroom door and depart through the Multi-Sensory Room external door, turn left and walk through the green gates back to the front of school.

At 3.00pm staff will bring children to the front of school and meet you in the car park.

Pupils arriving on Transport
Pupils who arrive on transport will not be required to **arrive** at school until **9.30am** and will be collected at 3.30pm as normal. Passenger Assistants will escort pupils to their classrooms as required and depart using the same one-way system as above. At 3.30pm pupils will be taken to the buses.
Transport have their own health and safety guidelines and policy for PPE, please could I kindly ask that you speak to them directly if you have any questions with regard to this as it is outside our remit as a school.

I will write to you again next week to confirm arrangements for transport and update you further on other arrangements if necessary. Once again, thank you for your understanding, patience and support with our return to school planning.

If you have any queries, please do not hesitate to contact me.

Yours sincerely



Deb Rattley
Headteacher