Chadsgrove Teaching School

School Support Services Order Form

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number of units required |  |  | Minimum Purchase: 10 units = £450  Additional units available @ £45 per unit  Further discounts: 20 units = £890  *or* 50+ units = 5% discount\* | | |
| Total cost of units |  |  |
|  | | | | | | |
| School / Academy Name |  | | | |  |
| Headteacher |  | | | | |
| Multi-Academy Trust  *(if applicable)* |  | | | | |
| Lead contact: Name |  | | | | |
| email |  | | | | |
| Telephone |  | | | | |
| Address for correspondence |  | | | | |
| Invoicing Address  (*if different to correspondence address*) |  | | | | |
| Cost Centre for Internal Transfer for **Worcestershire Schools** please complete **both** sections below  Project Code: Cost Centre: | | | | | |
| Authorised Signature (Headteacher): | | | | Name in Capitals: | |
| *We regret that we cannot accept typed signatures. Digital signatures or scanned electronic copies are suitable.* | | | | | |

*\*b Discount applied to single orders of 50 or more units. May be used by an individual school or across a Multi-Academy Trust*

**Once units have been purchased, we will maintain an account for the school. In order to utilize units the school should complete an *Initial Request Form* and submit to** [**tsa@chadsgrove.worcs.sch.uk**](mailto:tsa@chadsgrove.worcs.sch.uk)**. We will then contact you to establish appropriate content of the support package and number of units to be applied.**

*Please return to:*

Chadsgrove Teaching School, Meadow Road, Catshill, Bromsgrove, Worcestershire, B61 0JL

Tel: 01527 871511 Fax: 01527 579341 email: tsa@chadsgrove.worcs.sch.uk