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Meadow Road, Catshill, Bromsgrove, Worcs B61 0JL

Headteacher:

DEB RATTLEY

M.Ed. B.Ed. NPQEL

12th June 2020

Dear Parent Carers,

Re: Children coming back into School

Firstly, thank you all for your patience and support with the lockdown situation. I have kept up to date with all the information from phone calls and visits and I have to say that you have my full admiration as to how you have managed this very difficult period. I would also like to say that I have loved some of the funny stories and I know lots of families have been excited this week about the drainpipe deliveries!

From Monday 15th June some children will be returning to school either attending mornings or afternoons. The morning session will run from 9.00-12.00 and the afternoon session from 12.45-3.45. I have listed the changes that we are undertaking to try and ensure that we keep everyone as safe as possible.

Dropping off/Picking up Children

- We will be advising transport of the names of children we are expecting in school. If there is a problem with transport, we will do our best to resolve this. Transport will communicate with you directly about pick up/drop times. The number of children on the bus and the use of PPE will need to be discussed with the transport team
- On arrival at school can I ask that you park at the front of school (in a space and not on the roundabout as buses will be coming in and out using the area), preferably leaving a space between you and the next car to enable you to unload safely. Upon arrival please telephone the school office on 01527 871511 to let us know you are there. We will then ask a member of staff to collect your child from the car and they will take them into school through the silver gate near to the big green gates at the back of school. You will be required to collect your child in the same way. Your child will be taken outside by a member of staff once you ring to say that you have arrived. This system will work well providing everyone adheres to the times above – Please be prompt with collection times particularly
- If you are walking your child to school, upon arrival can you please telephone the school office and wait with your child by the silver gate near to the big green gates observing the 2m markers. A member of staff will then collect your child. You will be required to collect your child in the

same way. Your child will be taken outside by a member of staff once you ring to say that you have arrived

- Your child will need to adhere to the 2m social distancing rule with you, markers will be displayed on the ground. Unfortunately, no parent carers will be allowed into school at the moment. You must adhere to the 2m markers and it is your responsibility to maintain 2m social distancing
- Staff will not be able to have lengthy conversations with you when you arrive at school as we do not want to delay any child getting into school and want to avoid any unnecessary gatherings of people. If you do have any queries or concerns can I ask that you write a note in the home/school diary, telephone or email the school office

General Day to Day Information

- We will be teaching children in 'Bubbles' – small groups of children with a staff team who will rotate round on a 3-day basis (each Bubble will have the same 3 members of staff for 3 days and then a new team will start). The children in the 'Bubbles' will not necessarily have shared a class previously
- Staff working with your child will be wearing PPE and will adhere to the 2m distancing if possible/appropriate
- We are not allowing any visitors into the building initially to ensure we can limit the chance of infection
- We would really appreciate it if families could manage as much of the personal care and administration of meds/feeds for children at home to reduce close contact with people in school. I fully understand that some of the above will be necessary in school and we will of course do all we can to support this. We may have to enlist the help of health professionals for administration of some meds if we do not have the appropriately trained staff in school to manage this
- Pupils must wear clean fresh laundered clothes every day to minimise risk of infection. Pupils do not have to wear school uniform if this is easier for families
- Please apply sunscreen to your child at home
- Please send in a sun hat for your child
- Spare clothes, pads etc. will need to be sent into school in a bag
- Nails need to be kept short to enable thorough handwashing

- The wearing of face masks is optional for children. If you want your child to wear a mask whilst in school, then I would ask that your son/daughter is wearing a mask when they arrive. I would stress, however, that if your child removes their mask, staff will not be able to put it back on for them
- Please can you send any communication aids that your child uses into school
- Pupils will not be required to bring a packed lunch however pupils may bring a snack. This will need to be in a wipeable container
- Pupils will all need to bring their own drinks bottle/cup and a snack if required
- Pupils will not be allowed to bring mobile phones into school
- Pupils can bring small 'Happiness Bags' into school. These should contain items that may help your child to feel happy, safe and secure, e.g. toys
- Initially we will not be using the pool, rebound or sensory room
- It will not be possible to use therapy standing or walking frames whilst your child is in school. General walking frames to support everyday movement can still be used
- There will be no off site visits/trips
- There will be no assemblies/big gathering of pupils/staff

End of Term Activities and Procedures

- Reports will be sent out by post on Monday 6th July 2020. Parent carers' conversations will then take place with each class teacher on the telephone the week commencing Monday 13th July 2020
- A virtual prom will take place on Friday 3rd July at 7.00pm – details to follow
- A virtual leavers' assembly will take place on Monday 13th July at 2.00pm
- 2020 leavers will be invited back in the Summer of 2021 to join the Blackwell OAA trip as well as to join the 2021 Leavers Prom

We will of course be reviewing all of the above on a regular basis and I will endeavour to keep you up to date with any changes,

I need to ask for your permission to use hand sanitising gel on your child's hands whilst they are in school. Your child can bring their own gel if they can apply it themselves. Below is a slip which I would ask you to complete, sign, date and return to school.

Finally, I confirm that there will be no parental penalty for non-attendance. I appreciate that many of our pupils will have underlying medical and other conditions which could make them more vulnerable should they contract the virus and I know many of you are extremely concerned.

We are making a school video to help children understand the above, this will be on our website shortly.

Please do not hesitate to contact me should you require any further information.

Yours sincerely



Deb Rattley
Headteacher

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Please ✓	Yes	No
I authorise Chads Grove Staff to administer hand sanitising gel to my son/daughter during school hours.		

Name of Child:

Signed:

Date: